



# Falls City Oregon City Council Meeting

Monday, October 7, 2024 at 6:00 pm

## Meeting Location

320 N Main St • Falls City, OR 97344

## How to Attend and/or Participate

1. In Person: 320 N Main St. Falls City, OR 97344
2. Call-in: a. 1-253-215-8782 b. Meeting ID: 878 7406 4319  
You will be muted but may “raise your hand” to indicate you wish to comment.
3. Web Application: Zoom Webinar <https://us06web.zoom.us/j/87874064319>  
You will be muted but may “raise your hand” to indicate you wish to comment during Public Comments.
4. Write-In: Using regular mail or email. a. [info@fallscityoregon.gov](mailto:info@fallscityoregon.gov); 299 Mill St. Falls City, OR 97344

The City of Falls City does not discriminate in providing access to its programs, services, and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 503.787.3631 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

### 1. CALL TO ORDER & ROLL CALL

Mayor TJ Bailey, Council President Houghtaling, Councilor Nick Backus, Councilor Martha Jirovec, Councilor Tony Meier, Councilor Dennis Sickles, Councilor Lori Jean Sickles

### 2. PLEDGE OF ALLEGIANCE

### 3. ANNOUNCEMENTS, APPOINTMENTS, APPRECIATIONS, & PROCLAMATIONS

### 4. PUBLIC COMMENTS & LETTER COMMUNICATIONS

In order to encourage an environment of openness, courtesy and respect for differing points of view, please refrain from behavior that is disruptive to the meeting such as making loud noises, clapping, shouting, booing, or any other activity that disrupts the orderly conduct of the meeting. Abusive language will not be tolerated.

Please limit your commentary to 3 minutes or less.

## 5. POLK COUNTY TRANSFER FACILITY PRESENTATION

### Attachments:

- **Overview** (001\_Rehub\_Overview.pdf)
- **Customer Costs** (001\_Rehub\_Customer\_Cost.pdf)
- **Facility Map** (001\_Rehub\_Transfer\_Station\_Map.pdf)

## 6. CONSENT AGENDA

### a. September 9, 2024 Minutes

#### Attachments:

- **Minutes** (2024.09.09\_Council\_Minutes.pdf)

## 7. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS

### a. Mayor's Report

### b. Councilor Comments

## 8. REPORTS FROM CITY MANAGER & STAFF

### a. Polk County Sheriff Report

#### Attachments:

- **Report** (Sheriff\_August\_Stats.pdf)

### b. Falls City Fire Report

#### Attachments:

- **Report** (FD\_Report.pdf)

### c. Falls City Public Works Report

#### Attachments:

- **Report** (PW\_Report.pdf)

### d. Code Enforcement Report

#### Attachments:

- **Report** (Code\_Report.pdf)

### e. City Manager's Report

#### Attachments:

- **Report** (2024.10.07\_Monthly\_Manager\_s\_Report.pdf)

### f. Park Bathrooms

#### Attachments:

- **Staff Report** (2024.10.07\_SR\_Upper\_Park\_Restroom\_Upgrades.pdf)

## 9. RESOLUTIONS

**a. Resolution 12-2024**

**Attachments:**

- **Staff Report** (Resolution\_12-2024\_SR\_FY\_24-25\_Supplemental\_Budget\_Adjustment\_1.pdf)
- **Resolution 12-2024** (Resolution\_12-2024\_FY\_24-25\_Supplemental\_Budget\_Adjustment\_1\_Sept.\_CC.pdf)

**10. GOOD OF THE ORDER**

**11. ADJOURN**

Posted for Public at the City Hall Bulletin Board, Community Center, Falls City Website, Falls City Market, LCB Bulletin Board, and City Facebook page

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Contact: Jeremy Teal, City Recorder (jteal@fallscityoregon.gov 503.787.3631) | Agenda published on 10/03/2024 at 11:31 AM

# ReHub Polk Transfer Facility Overview

March 12, 2024



## EXECUTIVE SUMMARY

Polk County faces a pivotal moment in its waste management strategy as the Coffin Butte Landfill nears the end of its operational life, expected to be between 4 to 12 years due to projected waste volume and expansion challenges. The imminent closure presents a significant challenge as there is currently no alternative waste disposal site in the Willamette Valley. However, Polk County has the opportunity to proactively address this issue by investing in the construction of a transfer facility.

A Polk County transfer facility would not only bridge the impending gap in waste management infrastructure but also reduce the county's dependence on neighboring jurisdictions for waste disposal solutions. By establishing our own transfer facility, we can minimize costs for consumers, with an estimated monthly increase between \$3.66 and \$4.91, compared to potentially much higher increases if we fail to take action. This cost-effective solution ensures that Polk County remains financially accessible for its residents while effectively managing waste disposal needs.

Moreover, the construction of a transfer facility offers a significant revenue generation opportunity for Polk County. Initial estimates project revenue of \$200,000 in the first year alone, with growth expected to exceed \$1,000,000 by year 5. This additional revenue stream could provide a valuable source of income for the county, which can be reinvested in various community projects and services.

In addition to its financial benefits, a Polk County transfer facility would enhance sustainability efforts by enabling the prioritization of waste management strategies. With the ability to divert waste to the most sustainable end destinations, such as composting, C&D recovery, commingled recovery, fiber and metal reuse, or landfill disposal, the county can significantly reduce its environmental impact while promoting a more circular economy.

Several neighboring counties, including Yamhill, Lincoln, and Marion, have already successfully transitioned to similar waste management systems, offering valuable precedents and insights for Polk County's own initiative. By taking proactive steps now to address our waste management needs, Polk County can leverage its advantageous position as the first among Linn, Benton, and Polk Counties. This strategic positioning not only ensures lower garbage rates for residents but also holds the potential for greater county revenue in the future.

In conclusion, the establishment of a Polk County transfer facility represents a critical investment in the county's future, tackling immediate waste management challenges while laying the groundwork for long-term sustainability and economic prosperity.

# ReHub Polk Transfer Facility Overview

March 12, 2024



## REHUB SUPPORTS POLK COUNTY'S NEEDS

- We are proposing a transfer facility that fills a need that's been around for decades, is affordable for every household, and helps Polk County and the region grow and evolve for the future.
- ReHub solves multiple problems before Polk County today, including:
  1. **Answering the need for a modern solid waste facility.** County and regional comprehensive and solid waste planning has identified this need since the 1970s.
  2. **Demand for capacity.** Coffin Butte landfill is nearing the end of its life, limiting time and options for your communities.
  3. **Supporting growth.** The population of Polk County and the region is growing, putting even more pressure on Coffin Butte, Garton, and PRC.

## REHUB PROVIDES LOCAL CONTROL AND AFFORDABILITY

- A ReHub waste facility puts you and your communities back in the driver's seat.
- The current end markets are not under a rate structure, which means customers are at the mercy of the market and end markets are currently regional monopolies.
- We have proposed regulated pre-tax profits through a transparent rate structure.
- A longer-term approach keeps waste services affordable for everyone.
- ReHub – as Polk County's transfer facility – would reduce dependence on neighboring counties and generate revenue that can be invested into critical public services and infrastructure.

## REHUB IS PART OF THE COMMUNITY

- As Oregonians, we are connected to and care about the communities in which we work. We are in it for the long run and want to operate in harmony with the community.
- The facility is an adaptive reuse of a former dairy. Many of the existing buildings will be repurposed, the conditions are conducive to solid waste operations (e.g., consistent with nearby land use, solid surfaces), the location is close to state highways, and historic agricultural uses on the majority of the property can continue.
- It's a central location to bring multiple waste streams and it consolidates different services that are offered across the area. This means more convenience for users, which helps encourage efficient waste disposal.



## ReHub Polk Transfer Facility Overview

March 12, 2024

- It provides residents and other users with local options in how and where they dispose of solid waste. Today there's only one option, and it's at the market rate, not regulated to help manage risk and costs.
- We are proposing a flexible, modern facility that evolves as waste streams evolve and the community grows.
- We anticipate that the facility will support 18 full-time, family wage jobs with benefits. The efficiencies supported by this central site will help reduce air pollution, fuel and energy use, and road wear and tear.
- We have been talking with businesses in Rickreall and residents near the site to share information and hear their thoughts and questions. We are encouraging them to participate by visiting our website, following the public process, and engaging if they choose.
- We've had mostly positive comments from the businesses. The top questions from neighbors directly across from the site are related to odors, dust, traffic, safety and security, and property values. We also received questions about what kinds of waste the facility would accept, what kinds of jobs would be available, and the permitting and construction timeline.
- We will continue engaging neighbors, businesses, and public services in Rickreall to provide up to date information, continue answering questions, and help them understand our approach and responsiveness.
- Our website provides information about the proposed facility and the process, frequently asked questions, resources, and contact information. It's updated any time there are changes.

### ReHUB IS LOCALLY OWNED AND RESPONSIBLY OPERATED

- From the start, we are going above and beyond best practices, from planning for highly responsible and responsive operations to engaging the community early and often in the planning and permitting process.
- This isn't an exception, it's a rule for the way we operate. We bring this to each detail of the facility, including planning for:
  - **Odor control:** We have designed the site with enclosed facilities with state-of-the-industry biofiltration. Wet waste efficiently compacted into enclosed trailers and moved out as quickly as possible to reduce odors.
  - **Dust abatement:** Most of the facility's roads and equipment areas are paved and the pavement will be regularly swept. During the dry summer months, we will spray paved and unpaved surfaces and the compaction system with misters to minimize dust. We will also use a filtration and misting system inside the main transfer station building to control dust generated during operations.

# ReHub Polk Transfer Facility Overview

March 12, 2024



- **Noise control:** We will limit operating hours and days to help avoid disrupting neighbors, especially on Sundays. Most activities will occur inside enclosed facilities, helping reduce noise. We are exploring options for reducing equipment noise, as well.
- **Traffic management:** Controlled entry and exit for commercial and residential waste with dedicated entrances/exits and efficient scale operations for each. Queuing will take place on the facility property as much as possible to avoid backups on Rickreall Road.
- **Runoff/leachate:** Roof and pavement runoff will be stored in a settling pond and used for dust control and if needed, fire suppression. Wash water will be recycled through a self-sustaining system and any additional wash water will be stored and used for dust abatement during compaction. The minimal amount of leachate from building floors will be stored and used as dust abatement during compaction and/or hauled to a public wastewater treatment facility.
- **Visual mitigation:** Native Oregon White Oak and other attractive landscaping help the facility blend in with its surroundings.
- **Safety and security:** Facilities and gates will be closed during non-operating hours to limit access. We will be contracting with a security company to provide roving patrols to monitor the site. Sprinklers fed by water storage tanks and fire rovers provide fire suppression. Regular safety training and relationships with local emergency responders help ensure quick response should an emergency arise.
- **Litter:** ReHub staff perform weekly litter pickup along Rickreall Road, for a quarter mile on either side of the facility.

## REHUB IS THE CHOICE

- In our experience, being a business and acting as responsive, conscientious neighbors go hand in hand. This approach leads to better outcomes for us all.
- We see a partnership opportunity to provide an essential service to your communities and fill a stated need for Polk County and the region while growing our business and acting as a responsible partner.

# ReHub - Polk County

## Cost to Residential Customer

	Dallas	Monmouth	Independence	West Salem	Falls City
<b>TOTAL IMPACT on RESIDENTIAL CUSTOMER</b>	\$ 2.84	\$ 3.38	\$ 3.27	\$ 1.31	\$ 2.78
MSW Disposal	\$ 3.54	\$ 3.54	\$ 3.54	\$ 3.54	\$ 3.54
Organics Disposal	\$ 0.76	\$ 0.76	\$ 0.76	\$ (0.45)	\$ 0.76
Route Savings	\$ (1.45)	\$ (0.92)	\$ (1.03)	\$ (1.77)	\$ (1.52)

MSW Disposal	\$ 3.54	\$ 3.54	\$ 3.54	\$ 3.54	\$ 3.54	
MSW Route Savings	\$ (1.00)	\$ (0.67)	\$ (0.74)	\$ (1.20)	\$ (1.07)	assumes 10 minute drive time to ReHub
ReHub Net SW Rate Impact	\$ 2.54	\$ 2.87	\$ 2.80	\$ 2.33	\$ 2.47	

BAI SW calculation						
SW Increase	\$ 3.55	\$ 3.55		\$ 3.55	\$ 3.55	
Route Savings	\$ (1.08)	\$ (0.75)		\$ (1.13)	\$ (0.65)	assumes 40 minute drive time to ReHub
Net SW Rate Impact	\$ 2.47	\$ 2.80		\$ 2.42	\$ 2.90	

<b>ReHub - BAI variance</b>	<b>\$ 0.07</b>	<b>\$ 0.07</b>		<b>\$ (0.08)</b>	<b>\$ (0.43)</b>	
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<b>FALLS CITY CITY COUNCIL</b>		<b>MONDAY, SEPTEMBER 9, 2024</b>	
The Falls City City Council met in regular session on Monday, September 9, 2024 at 6:00 p.m. in the Community Center located at 320 N. Main Street			
<b>Council Members Present:</b> Council President Amy Houghtaling joined via phone, Councilor Nick Backus, Councilor Martha Jirovec, Councilor Tony Meier, Councilor Dennis Sickles and Councilor Lori Jean Sickles arrived at 6:38 p.m.			
<b>Staff Present:</b> City Recorder Jeremy Teal			
<b>AGENDA</b>		<b>ACTION</b>	
<b>Announcements, Appointments, Appreciations &amp; Proclamations</b>		There were none.	
<b>Public Comment</b>		<p>Mayor Bailey opened the public comments at 6:02 p.m.</p> <p>Boyd Lamprecht suggested paving in the speed bumps on Mitchell Street rather than the plastic ones the City purchased.</p> <p>Jim Miner noted the clean up at the mill lot won't work with 1 gate. Mayor Bailey stated there were 2 gates, on the west and south, and they were measured for dump trucks.</p> <p>Tracy Young noted the City owned 12 properties and that was enough considering things couldn't get done around town. She mentioned there was a dangerous tree in the upper park near the bathrooms that was hollow may hit bathroom or the gazebo. She suggested the City ask Polk CDC if they will buy the Sheldon property and do what they do with property. She commented that the City should just buy a brush cutter with the grant instead of renting one. Mayor Bailey asked what grant she was referring to. Ms. Young stated that John said he received an \$8,000 grant to hire a brush cutter. She mentioned that the City should hire someone to maintain the properties during May thru September. She advised that Mgr. Foscoli and Fire Chief Gilbert needed to inspect the trailer park annually under the conditional use permit. Councilor Jirovec stated that a list of dangerous trees should be given to Mr. Teal and he would make sure they got inspected. Mayor Bailey noted that the ARPA funds were a</p>	

	<p>possibility to remove trees as to not cost the City anything.</p> <p>Tina Thompson suggested moving public comments to after all the Council dealings. Mayor Bailey agreed it would be better at the end. Ms. Thompson stated that the public should give input before a decision was made. Mayor Bailey noted that was why the Council was elected by the people to make the decisions. Council D Sickles stated the problem with town hall meetings instead of a Council meeting was that nothing ever got done and they lasted until midnight.</p> <p>Ms. Thompson noted the Council President Houghtaling was talking about appropriating the funds from Polk CDC to do groundwork on Lombard. Mayor Bailey stated that was a Polk CDC proposal, not Council President Houghtaling. Ms. Thompson noted that was a conflict of interest and she would like to see the public comments after the council dealings. Councilor Jirovec suggested downloading the agenda and bring it to public comment.</p> <p>Mayor Bailey closed the public comments at 6:17 p.m.</p>
<p><b>Consent Agenda</b> a) August 5, 2024 Minutes</p>	<p>It was moved by Councilor Backus to approve the Consent Agenda as presented. The motion was duly seconded by Councilor Meier and CARRIED with a vote of 5-0 with Councilors Backus, Jirovec, Meier, D sickles, and Council President Houghtaling voting YES.</p>
<p><b>Reports or Comments from Mayor and Council Members</b> a) Mayor's Report</p>	<p>Mayor Bailey stated he had been questioned about the fencing surrounding the new resource center. He noted there was no homeless shelter going in, but the goal of the fence was to bring in dental and eye vans to a secure location. He mentioned that several RVs had been dumped in lot and the fence would help prevent individuals from doing donuts in the mill lot. He mentioned the cleanup day would continue in the mill lot with a perfect in and out through. He mentioned citizens were concerned about the LCB and the City owned it and volunteers were working to</p>

<p>b) Councilor Comments</p> <p>c) Park &amp; Rec Committee</p> <p>d) Public Works Committee</p> <p>e) Historic Landmark Committee</p> <p>f) Polk CDC Fund Discussion</p>	<p>make it look better. He noted the school district partnered with a FCSD grant for students to earn a level 1 heavy machinery certification over the summer.</p> <p>Tina Thompson asked about follow-through. Council President Houghtaling reported that 5 started the program and 4 finished.</p> <p>Councilor Jirovec advised there were grants for educational purposes coming next year. Councilor D Sickles stated the fall sports seasons had started with volleyball and football.</p> <p>Mayor Bailey noted the two committees were consistent with each other regarding the bathrooms. He stated the plan was to install new stall doors, video cameras, and secure the restrooms.</p> <p>Councilor Meier noted the cameras were a good idea and suggested the restrooms get locked when no attendant was available.</p> <p>Tina Thompson suggested wrapping the meters with plastic bottoms that were notorious for cracking.</p> <p>Council President Houghtaling stated they had completed more interviews, and it was going well.</p> <p>Mayor Bailey noted there were two Memorandum of Understanding (MOU) to discuss.</p> <p>Council President Houghtaling outlined the two MOUs. She noted one would give Polk CDC the funds and forgive the City park loan. She stated the second would give Polk CDC the funds, forgive the City park loan, and fund land studies on any properties they would like to build on.</p> <p>Tina Thompson the money was for loans for citizens. Councilor Jirovec stated the citizens still have access to loans and grants. Ms. Thompson noted that if the money was given back it would be gone forever. Councilor Jirovec noted the</p>
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citizens would have access to a much larger pot of money.

Councilor D Sickles noted the City was not in the loan lending business and had no idea how to manage loans.

Council President Houghtaling advised there had been 66 households have received Loan funds for rehab for a total of \$1,358,585.39 over the years, 49 households have received grant funds for rehab for a total of \$326,927.40. She noted that of this amount 35 households received grants to hook up to the first community sewer system between 1990 and 1993. She advised that a total of 115 owner-occupied homes in Falls City have received low interest loans or grants for rehab and connection fees to the community sewer system. She stated that after Polk CDC attains the CDFI accreditation they would be back within 6-12 months for the money again. She stated there was already another fund that could be loaned and granted to citizens already.

Councilor D Sickles noted that giving the money back to Polk CDC didn't preclude the citizens from getting loans but opened a larger pool of money for citizens to get loans faster.

Councilor LJ Sickles stated the more towns are involved, the more money available for loans and grants. She noted that stalling would only delay the inevitable.

Mayor Bailey stated that all the legal stuff coming before Council was the best options for citizens for the most money in the future.

Councilor Backus suggested giving the money back to Polk CDC since other cities had already pooled their money with them.

Councilor Jirovec advised that if five people applied for \$40,000 each then the \$200,000 fund would zero out. She noted that giving the money to Polk CDC would be a revolving replenishing fund with more money for loans and grants.

	<p>Mayor Bailey advised MOU #1 would give Polk CDC the money and forgive our park loan and MOU #2 would give Polk CDC the money and forgive our park loan and pay for land assessment studies on Polk CDC approved property.</p> <p>Council President Houghtaling declared a potential conflict of interest as she is the president of the Polk CDC board.</p> <p>It was moved by Councilor Jirovec to approve MOU #1. The motion was duly seconded by Councilor LJ Sickles and CARRIED with a vote of 6-0 with Councilors Backus, Jirovec, Meier, D sickles, LJ Sickles and Council President Houghtaling voting YES.</p>
<p><b>Reports from City Manager &amp; Staff</b></p> <ul style="list-style-type: none"> <li>a) Fire Report</li> <li>b) Public Works Report</li> <li>c) City Manager’s Report</li> <li>d) Park Restroom Upgrades</li> </ul>	<p>There were no comments.</p> <p>There were no comments.</p> <p>Mayor Bailey gave Mr. Foscoli’s report regarding the wastewater treatment plant, Community Resource Center project, the RARE student, code enforcement, and the upper park restroom vandalism.</p> <p>Mayor Bailey noted the vandalism at park restrooms was concerning. He advised that staff recommends purchase of metal dispensers, video cameras, secured doors and plumbing upgrades.</p> <p>Councilor Backus stated the public works committee partially agreed to the work but wanted tour first. He noted he wasn’t sure what was needed or why he should agree to it.</p> <p>Councilor Jirovec suggested checking on dead trees in the park and the self-made trails before moving forward.</p> <p>Councilor LJ Sickles asked for cost estimates. LJ get estimates on cost.</p>

	<p>Mayor Bailey explained that more information was needed before a decision could be made.</p>
<p><b>Resolutions</b></p> <p>a) Resolution 11-2024</p> <p>b) Resolution 12-2024</p> <p>c) Resolution 13-2024</p> <p>d) Resolution 14-2024</p>	<p>Mayor Bailey reported with the passing of Rick Zunck the City would like to dedicate the foot bridge in his name. He noted there would be a plaque and ceremony to dedicate the bridge.</p> <p>It was moved by Councilor D Sickles to approve the Resolution 11-2024. The motion was duly seconded by Councilor Meier and CARRIED with a ROLL CALL vote of 6-0 with Councilors Backus, Jirovec, Meier, D sickles, LJ Sickles and Council President Houghtaling voting YES.</p> <p>Mayor Bailey reported the budget amendment was a FEMA reimbursement and OSFM Grant. Councilor Jirovec stated she would like to table the Resolution to speak with Mr. Foscoli.</p> <p>Mayor Bailey reviewed the law enforcement Resolution for a deputy in Falls City. He noted the deputy would cost the City \$30,000. Councilor Backus asked how easy it would be to back out of the agreement. Mayor Bailey noted the City would not be able to backout.</p> <p>It was moved by Councilor D Sickles to approve the Resolution 13-2024. The motion was duly seconded by Councilor Meier and CARRIED with a vote of 6-0 with Councilors Backus, Jirovec, Meier, D sickles, LJ Sickles and Council President Houghtaling voting YES.</p> <p>Mayor Bailey stated the Polk County Hazardous Mitigation Plan was a requirement for future funding from FEMA.</p> <p>It was moved by Councilor LJ Sickles to approve the Resolution 14-2024. The motion was duly seconded by Councilor Jirovec and CARRIED with a vote of 6-0 with Councilors Backus, Jirovec, Meier, D sickles, LJ Sickles and Council President Houghtaling voting YES.</p>

<p>Good of the Order</p>	<p>Councilor LJ thanked everyone for summer celebration and thanked Mayor Bailey for cooking.</p> <p>Amy thanked Keith and John for the landscaping plan at the resource center. She noted they had received a lot of donations, and she appreciated all their hard work.</p> <p>Mayor Bailey stated the citizen participation was valuable to the City. He noted he needed to research the past town hall meetings because the voice of the community needs to be heard. He suggested maybe a Saturday meeting. He mentioned that it was important to sit and speak about issues without disrupting the Council meetings.</p> <p>Tina Thompson suggested a Sunday evening meeting.</p> <p>Councilor Jirovec noted there would be a seed saving class on Saturday, September 21 at the community center.</p> <p>Boyd Lamprecht mentioned the old bridge from Mitchell Street would fit across the creek at the end of Dayton Street then the City would have two bridges to get out of town. Council Meier noted that Mr. McConnell had spoken to the County regarding the bridge.</p>
<p>Adjourn</p>	<p>There being no further business the meeting was adjourned at 7:35 p.m.</p>
<p>Read and approved this _____ day of _____ 2024.</p> <p>Mayor: _____</p> <p>ATTEST:</p> <p>City Recorder: _____</p>	

# August 2024 Falls City Stats

Falls City Calls for Service							
Animal	4	Civil	6	Follow Up	3	Susp. Vehicle	2
AOA	3	Crash	1	Harassment	3	Theft	5
Assault	3	Crime (misc)	1	Message	1	Tow	2
ATL	1	Driving	2	P&P Check	1	Traffic Stop	4
Check Welfare	2	EDP	6	Prowler	1		
Citizen Contact	3	FIR	2	Shots	2		

<b>Falls City Calls for Service</b>	<b>58</b>	<b>Of the FC Calls for Service</b>	<b>6</b>	<b>involved crimes</b>
Total Calls for Service (county wide)	1,514	FC Cases Cleared by Arrest	2	33.3% clearance
Falls City % of Total Calls	3.8%	Total Arrests in Falls City	1	2.9% of total arrests

<b>Total Service Calls (Polk County)</b>	<b>1,514</b>	<b>Crimes Occ</b>	<b>2</b>	<b>(county wide)</b>
Cases Cleared by arrest	98	Juvenile Arrests	0	(Falls City)
Total Arrests (county wide)	31	(only true crimes reported here)		
	35			

## Call Volume for Falls City Volunteer Fire Dept. JAN-DEC 2024



2024 MONTH	MEDICAL	PUBLIC ASSIST	MVA	STRUCTURE FIRE /	GRASS BRUSH TREE / BURN CO	POWER LINE	SW ASSISTED FCFD CALLS	FALSE ALARM UTL	CONFLAG FIRES	MO. TOTAL CALLS
JAN	16	1	1 SW	1	0	1	0			20
FEB	12	2	0	0	0	0	0			14
MAR	11	1		1	1	0	0			14
APR	7	0	0	0	1	0	0			8
MAY	11	0	0	0	1	0	0			12
JUNE	12	0	0	0	0	0	0			12
JULY	6	0	0	0	1,2	0	0		2	11
AUG	13	0	1	0	1	0	0	1		16
SEPT	11	0	0	0	3,1	0	0	0	0	15
OCT										
NOV										
DEC										
<b>YR TOTALS To Date</b>	<b>99</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>8,3</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>122</b>

### Fire Department Report for OCTOBER 2024 Council Meeting:

The fire department held a community wide Wild Fire Awareness class last month. We had a smaller turnout, but we had a lot of information to hand out on prevention and preparedness. As a bonus, each resident who attended received a free 2.5 lb rechargeable fire extinguisher and a nice 302 piece first aid kit; one of each for their home and vehicle!

Our new Evacuation Signs have arrived! We have just received the steel mounting posts. Everything has been very slow in shipments. We hope to start installing them in town within the next week or so.

Also, our new address signs are still being completed with the printed reflective house numbers. (So far 67 addresses) This will help us locate homes when someone calls for help, saving us valuable minutes on a call. 811 Locate will be starting to mark our streets and driveways where the address signs will be posted this month.

October is a fun month for the community and the Fire Association. We are busy preparing for another fun, safe and warm place for our kids (and parents) to enjoy Halloween. Come enjoy treats, see the decorations and all the different costumes the kids will be wearing! Halloween is on Thursday, Oct. 31<sup>st</sup>. We generally open doors by 6:00 pm or earlier. We always have a great turnout, come on down and enjoy the fun!

Thank you all for the support and hard work you do for our department and community!

Prepared by Sharon Volk Greve, Assistant Chief, Falls City Fire and EMS. Cell: (503) 871-5140



## Public Works Report September of 2024

### **Administration**

*Normal operations.*

### **Water Division**

*The Tracer study was completed on the 27<sup>th</sup>.*

### **Sewer Division**

*Normal operations.*

### **Streets Division**

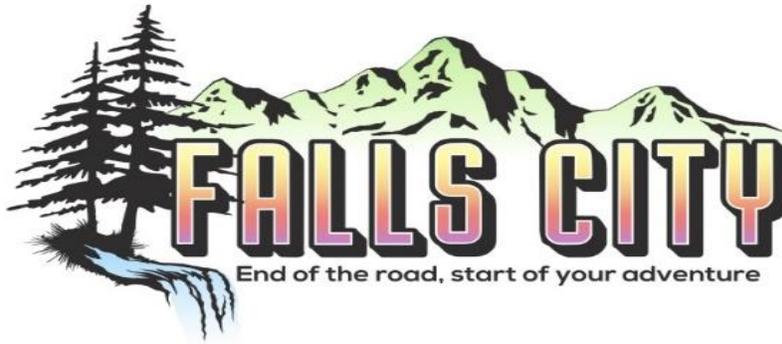
*Normal operations.*

### **Parks & Cemeteries Division**

*Normal operations.*

### **Non-Sewer Wastewater Division (TMDL)**

*Normal operations.*



## Code Service Report September 2024

171 Ellis St.

- Clean up process has begun. I am unsure of the timeline to get to completion

169 Ellis St.

- Trailer and vehicles inching into the roadway have been moved back.
- Home occupants have agreed to move things out of the way of the construction process next door.

171 Dayton St

- Complaint had been made about a pickup parked at this address making it hard for neighbors to access their driveway. Pickup was tagged for tow but was removed from the side of the street before tow was scheduled.

Central Blvd/Chamberlain

- The homeless camp at this location has been contacted by Code and Polk County Sheriffs office. Occupants are unwilling to move. Code has spoken

with Polk Co. about next steps in getting the camp removed and cleaned up.

Lewis St.

- Kettle Chips semi trailer was removed
- Letters being sent out to homeowners who have misc vehicles and trailers encroaching on the street.

Letters have begun to go out asking property owners to clean up violations. Will be following up in a weeks time from letters going out to post notices.



City of Falls City  
299 Mill Street  
Falls City, OR 97344  
Ph 503.787.3631

## City Manager's Report October 7, 2024

### **Introduction**

September proved to be a very productive month from an infrastructure point. Both of the water intakes received maintenance work, based on the semi-annual switchover schedule. Since the weather was relatively mild and dry, a lot of work was done to ensure pathways are clear to our vital intakes. On the construction side, the lagoon project has been moving at an accelerated pace to meet the February/March tentative timeframe for start-up. Unfortunately, we were not able to identify the individuals who chose to steal thousands of dollars' worth of tools and equipment from the lagoon worksite. Strider did their best to work around this inconvenience and with the help of their sub-contractors, have a sewer line almost entirely installed from the city all the way to the lagoon site.

**Wastewater Project** – The regular meetings with Strider Construction and our contract engineers are now on a tri-weekly schedule as work is going full steam at the lagoon site, and now within city limits. Most of the subcontractors are working 10-hour days in order to make sure that all of the necessary work on the lagoons will be done, and it looks like the “ponds” will be ready for leakage testing by December, when the project will be able to draw permitted water from the Little Luckiamute to test the ponds' structural integrity. According to the latest work schedule, construction at the school campus for the new pump station will begin the middle of October. The HDPE (High-Density Polyethylene Pipe) pipeline installation along Falls City Highway, has reached to across Falls City Highway to the ponds, and it will be connected in the next few days. This work will continue to result in one-lane closures during the day (the road is open at night), but the traffic disruption is coming to a close very soon. As for the school district's ability to use the football field, 3 football games have been able to be played at home, which delighted the school district and local fans. There is one final home game on the calendar, the Homecoming game, and based on the extended weather forecast, it looks likely to take place. Public Works is continuing to do the maintenance work to ensure that the school district's athletic teams have the upper ballpark as a practice facility, in addition to the work at the football field. Communication with school district staff is continuing on a weekly basis.

**Community Resource Center Project** – The city’s collaborative effort with several entities (Willamette Health Council, Polk County’s Family & Community Outreach, Falls City Thrives as well as several other resident volunteers) culminated with the Falls City Resource Center’s “soft” Opening on September 23<sup>rd</sup>. Many local residents, as well as many providers attended the event, and in the ensuing days several drop-ins have taken advantage of the FCRC’s services. We look forward to a long collaborative partnership with all service providers to continue to serve the Falls City community.

**RARE Application** – Our TMDL contractor, in collaboration with the RARE program staff, and the participating cities of Falls City, Monmouth & Dallas have chosen Gabby Dominge, as the RARE participant to help the municipal partners in their TMDL work for the next 9-10 months. As the RARE participant has done orientation at each of the cities’ offices, work has begun in familiarizing with each of the jurisdictions’ TMDL focuses. The rest of the time in Polk County will be spent getting through the scope of work that our TMDL contractor Elizabeth Sagmiller has laid out. We look forward to welcoming her to the community at the council meeting.

**Code Enforcement** – Our Code Enforcement Officer has been steadily working through the city’s index of citizen-generated complaints, as well as tackling recent complaints that have come to the attention of City Hall. Her approach of kindly educating community members who have non-compliance issues to resolve, has led to a lot of voluntary compliance. When that approach has failed, she has been able to leverage the partnership the city has with Polk County Sheriff’s Office to direct the Community Resource officer and now the 25% FTE Deputy to address these code compliance instances. The next challenge will be to develop a long-term strategy to address “zombie-RVs”, an issue that is plaguing cities, large and small, throughout Oregon.

**Upper Park Restroom** – Over the course of the past year, our Park Host (Public Works Worker Inman) has been working on improving the Upper Park restroom. Unfortunately, a lot of the improvement work that has gone into making the facilities cleaner and easier to use, have been for nothing as it has subsequently repeatedly vandalized. The estimate for measures to reduce the likelihood of future vandalism will cost the city about \$10,000. This is estimated at:

1. New Restroom Entrance Doors \$1,000
2. New Elevated Restroom Stalls (for more durability) \$1,000
3. New Plumbing for Sinks \$3,500
4. Outdoor Videocameras \$2,500

We intend to use part of the remaining ARPA funds to tackle this expenditure, in order to have improved facilities at this vital public space. Both the Parks & Recreation Committee and the Public Works Committee have agreed to some of the same improvement measures.

Sincerely,



Note: If you have questions/concerns, please respond to me individually by email, phone, or in person. This way we avoid violating any public meetings laws with a “reply all” response, or multiple councilors discussing on the same thread.

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## STAFF REPORT

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**TO:** HONORABLE MAYOR, AND CITY COUNCIL CITY  
**FROM:** MANAGER, AJ FOSCOLI  
**SUBJECT:** PROPOSED UPPER PARK RESTROOM UPGRADE  
**DATE:** 10/7/2024

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### **SUMMARY**

The city is looking to upgrade the Upper Park restrooms to ensure that individuals will have a much harder time vandalizing the facility.

### **BACKGROUND**

The Upper Park restrooms have recently been very prone to vandalization. The women's restroom is especially susceptible to individuals stealing paper products, clogging up plumbing fixtures and vandalizing the walls (in various ways, including but not limited to marking). Public Works staff have had to repair doors that have been damaged on multiple occasions. In order to reduce these instances of vandalism, the city would like to invest in metal covers for all product dispensers, video-cameras (outside of the building), more secure doors with deadbolts, and plumbing upgrades. Both the Public Works Committee and the Parks and Rec Committee have reviewed staff recommendations and have partially agreed to the aforementioned upgrades (The Public Works Committee would like to tour the facilities to make further recommendations besides metal covers for all product dispensers, video-cameras (outside of the building). Waiting until the Public Works Committee has toured the facility will only slow the process of executing on the portion of the upgrades both committees agree upon, so the recommendation is to move forward with the agreed upgrades. City Council can make a decision about what upgrades should be made in the proposed motion.

### **FINANCIAL IMPLICATIONS**

The hardware purchase and installation will cost between \$9-12,000. The city will do its utmost to buy equipment that is reasonably priced, yet effective in curtailing or preventing future vandalism, and ensure safe and effective use of the facilities.

### **STAFF RECOMMENDATION**

Staff recommends to City Council to support the purchase and installation of various hardware at the Upper Park Restroom to curtail or prevent future vandalism and ensure safe and effective use of the facilities.

### **PROPOSED MOTION**

Recommend a motion to support the purchase and installation of hardware at the Upper Park Restroom to curtail or prevent future vandalism, and ensure safe and effective use of the facilities including items in the following list (based on City Council discretion):

- New Restroom Entrance Doors - \$1,000
- New Elevated Restroom Stalls (for more durability) \$1,000
- New Plumbing for Sinks \$3,500
- Outdoor Videocameras \$2,500

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## **AGENDA REPORT**

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** AJ FOSCOLI, CITY MANAGER  
**SUBJECT:** RESOLUTION 12-2024, FY 24-25 SUPPLEMENTAL BUDGET 1  
**DATE:** OCTOBER 7, 2024

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### **SUMMARY**

A budget amendment request to adjust budget during the first financial quarter (Q1) of FY 24-25.

### **BACKGROUND**

Oregon Local Budget Law requires that a city budget be balanced, and that the agency will not spend more than budgeted. The law does allow provisions for adjustments for unforeseen revenues, or expenditures that would not have been known were needed at the time of the preparation of the budget.

This supplemental budget does not change any fund's overall expenditures by 10% or more.

### **PREVIOUS COUNCIL ACTION**

N/A

### **ALTERNATIVES/FINANCIAL IMPLICATIONS**

None.

### **STAFF RECCOMENDATION**

Staff recommends the City Council approve the resolution allowing the adjustment and making appropriations.

### **PROPOSED MOTION**

I move that the Falls City Council adopt Resolution 12-2024, FISCAL YEAR 2024-2025 SUPPLEMENTAL BUDGET 1

### **ATTACHMENTS**

Exhibit A Resolution 12-2024, FY24-25 Supplemental Budget No. 1

Falls City 2024-2025 Budget Adjustment 1

Resolution 12-2024

Fund	Account	Original Budget	Increase	Decrease	Revised Budget
1. General Fund: 01					
Revenues	FEMA Ice Storm Reimbursement	\$ -	\$ 93,599.03	\$ -	\$ 93,599.03
2. General Fund: 1.07 Fire					
Revenues	OSFM (Oregon State Fire Marshal) Grant	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
Total		\$ -	\$ -	\$ -	\$ 103,599.03

1. Reimbursement from FEMA for Ice Storm mitigation work by city staff

2. Secured Oregon State Fire Marshal for wildfire mitigation

Vote:

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

Attest:

TJ Bailey, Mayor \_\_\_\_\_ Jeremy Teal, City Recorder \_\_\_\_\_