



Falls City Oregon City Council Meeting

Monday, July 1, 2024 at 6:00 pm

Meeting Location

320 N Main St • Falls City, OR 97344

How to Attend and/or Participate

1. In Person: 320 N Main St. Falls City, OR 97344
2. Call-in: a. 1-253-215-8782 b. Meeting ID: 878 7406 4319
You will be muted but may “raise your hand” to indicate you wish to comment.
3. Web Application: Zoom Webinar <https://us06web.zoom.us/j/87874064319>
You will be muted but may “raise your hand” to indicate you wish to comment during Public Comments.
4. Write-In: Using regular mail or email. a. info@fallscityoregon.gov; 299 Mill St. Falls City, OR 97344

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1. CALL TO ORDER & ROLL CALL

Mayor TJ Bailey, Council President Houghtaling, Councilor Nick Backus, Councilor Martha Jirovec, Councilor Tony Meier, Councilor Dennis Sickles, Councilor Lori Jean Sickles

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS, APPOINTMENTS, APPRECIATIONS, & PROCLAMATIONS

a. Fire Chief Appreciation

4. PUBLIC COMMENTS & LETTER COMMUNICATIONS

In order to encourage an environment of openness, courtesy and respect for differing points of view, please refrain from behavior that is disruptive to the meeting such as making loud noises, clapping, shouting, booing, or any other activity that disrupts the orderly conduct of the meeting. Abusive

language will not be tolerated.

Please limit your commentary to 3 minutes or less.

5. CONSENT AGENDA

a. June 3, 2024 Minutes

Attachments:

- **Minutes** (2024.06.03_Council_Minutes.pdf)

b. June 24, 2024 Minutes

Attachments:

- **Minutes** (2024.06.24_Council_Minutes.pdf)

6. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS

a. Mayor's Report

b. Councilor Comments

c. Park & Rec Committee Report

Attachments:

- **Minutes** (Parks_Minutes.pdf)

d. Historic Landmark Committee Report

Attachments:

- **Minutes** (HLC_Minutes.pdf)

7. REPORTS FROM CITY MANAGER & STAFF

a. Falls City Fire Report

Attachments:

- **Report** (FD_June_report.pdf)

b. Sheriff Report

Attachments:

- **Report** (Sheriff_May_Report.pdf)

c. City Manager's Report

Attachments:

- **Report** (2024.07.01_Monthly_Manager_s_Report.pdf)

d. Code Enforcement Report

Attachments:

- **Report** (Code_Report.pdf)

8. GOOD OF THE ORDER

9. ADJOURN

Posted for Public at the City Hall Bulletin Board, Community Center, Falls City Website, Frink's General Store, Falls City Market, LCB Bulletin Board, Post Office, and City Facebook page

Contact: Jeremy Teal, City Recorder (jteal@fallscityoregon.gov 503.787.3631) | Agenda published on 06/27/2024 at 1:16 PM

FALLS CITY CITY COUNCIL		MONDAY, JUNE 3, 2024
The Falls City City Council met in regular session on Monday, June 3, 2024 at 6:01 p.m. in the Community Center located at 320 N. Main Street		
Council Members Present: Council President Amy Houghtaling, Councilor Nick Backus, Councilor Martha Jirovec, Councilor Tony Meier, Councilor Dennis Sickles and Councilor Lori Jean Sickles		
Staff Present: City Manager AJ Foscoli, City Recorder Jeremy Teal		
AGENDA		ACTION
Announcements, Appointments, Appreciations & Proclamations	Mayor Bailey thanked all the volunteers for the city wide clean-Up day.	
Public Comment	<p>Mayor Bailey opened the public comments at 6:03 p.m.</p> <p>David Drake thanked the volunteers for their hard work and the City and Republic Services for making it happen. He noted the Republic Services people needed a city volunteer to help direct the drivers for smoother dumping. He stated he would do some measuring at the mill lot to transition to the west to allow for future clean ups.</p> <p>Laura Britton asked if the electricity could get fixed at the lower park in time for Summer Celebration on Saturday July 6th.</p> <p>Mayor Bailey closed the public comments at 6:08 p.m.</p>	
Consent Agenda a) May 6, 2024 Minutes	It was moved by Councilor Backus to approve the Consent Agenda as presented. The motion was duly seconded by Councilor LJ Sickles and CARRIED with a vote of 6-0 with Councilors Backus, Jirovec, Meier, D sickles, LJ Sickles and Council President Houghtaling voting YES.	
Reports or Comments from Mayor and Council Members a) Mayor's Report b) Councilor Comments	<p>Mayor Bailey reported his summer would consist of skate park work including finding a grant a and a town hall meeting.</p> <p>Council President Houghtaling stated the Historic Landmark Committee would meet on Monday, June 24 at 5:30 pm to get started on the grant work.</p>	

<p>c) Public Works Committee Report</p>	<p>Mr. Foscoli noted he would move the Council Meeting for the supplementals to Monday, June 24 at 5 pm.</p> <p>Council President Houghtaling also thanked everyone that helped with the clean-up.</p> <p>Councilor D Sickles noted there were many school events happening in June including the kindergarten graduation, the 8th grade recognition, the senior parade on Wednesday and graduation on Friday at the new gym.</p> <p>Councilor Jirovec reported that Thrives hired a lawn service for the LCB and they had a meeting next week. She suggested maybe some changes to landscape, but they were waiting for the coffee guy and decided to move forward. She noted the Health Committee would meet next week with an update on the resource center. She advised she was working on a survey for events at the LCB. She asked if the City had a list of providers for yard work and handyman services.</p> <p>Councilor D Sickles asked about the town entrance sign. Mayor Bailey stated he would like to put a new coat of paint. Mr. Teal noted that Ben Martinez has asked to give the log a nice stone frame.</p> <p>There was no comments.</p>
<p>Reports from City Manager & Staff</p> <p>a) Fire Report</p> <p>b) City Manager's Report</p>	<p>Council Jirovec asked about wildfire season and escape routes. Mr. Foscoli noted that the emergency routes were agreed upon and some liability routes could be worked on.</p> <p>Councilor Jirovec asked if Everbridge would be a viable assistance. Council President Houghtaling noted that was through the Polk County Sheriff.</p> <p>Mr. Foscoli gave his report regarding the wastewater treatment plant, Community Resource Center project, RARE application, the Falls City clean-up day, and code enforcement.</p>

<p>c) 2024-2025 Budget</p>	<p>Council President Houghtaling reported the communication with the school district from the city had been great.</p> <p>Mr. Foscoli thanked the budget committee for their diligent work on the budget. He noted the changes had been made to the budget and are ready for approval. He mentioned page 32 had a quick overview summary of the budget.</p> <p>Council President Houghtaling asked why the historic grant was not in budget. Councilor Jirovec stated she would note it and do a supplemental.</p> <p>It was moved by Council Meier to approve the Tax Levy 24-25 Fiscal Year. The motion was duly seconded by Council President Houghtaling and carried with a vote of 6-0 with Councilors Backus, Jirovec, Meier, D Sickles, LJ Sickles and Council President Houghtaling.</p> <p>It was moved by Council D Sickles to approve the Fire Levy. The motion was duly seconded by Councilor Jirovec and carried with a vote of 6-0 with Councilors Backus, Jirovec, Meier, D Sickles, LJ Sickles and Council President Houghtaling.</p> <p>It was moved by Council D Sickles to approve the 2024-2025 Budget. The motion was duly seconded by Councilor Backus and carried with a vote of 6-0 with Councilors Backus, Jirovec, Meier, D Sickles, LJ Sickles and Council President Houghtaling.</p>
<p>Resolutions Resolution 08-2024 – Dangerous Building 169 Ellis</p>	<p>Mr. Foscoli noted the Council had enacted a dangerous building process and he worked with Mr. Gilbert and this property stood out to the fire department due to the amount of debris on the property. He stated he brought this to Council to start the process.</p> <p>Councilor Jirovec noted the address was 169 Ellis Street.</p> <p>It was moved by Council President Houghtaling to approve Resolution 08-2024. The motion was duly seconded by Councilor Backus. The motion</p>

	<p>was carried with a ROLL CALL vote of 6-0 with Councilors Backus, Jirovec, Meier, D Sickles, LJ Sickles and Council President Houghtaling voting YES.</p>
<p>Ordinances Ordinance 566-2024</p>	<p>Mr. Foscoli noted this was the second reading of reinstating backflow Ordinance 97-464 and repealing Ordinance 563-2023.</p> <p>Councilor Jirovec stated the Public Works committee recommended an easement for backflow device locations. She noted this would be a potential next step. Mr. Foscoli stated the responsible for testing would be the legal addition.</p> <p>Councilor Meier stated the City should take full control of device and to raise rates for replacement costs. Mr. Foscoli noted he was exploring all the options, but any additions would impact the cost.</p> <p>Tina Thomspson stated the City should change the ordinance to allow owners to by-pass the backflow instead of paying higher rate. Councilor Meier stated the backflow device was protection for the people and without it could cause some serious issues.</p> <p>It was moved by Council President Houghtaling to approve Ordinance 566-2024. The motion was duly seconded by Councilor LJ Sickles. The motion was carried with a ROLL CALL vote of 6-0 with Councilors Backus, Jirovec, Meier, D Sickles, LJ Sickles and Council President Houghtaling voting YES.</p>
<p>Good of the Order</p>	<p>Mayor thanked Jon Creekmore for his help with putting the boulders back after the clean up to prevent people doing donuts.</p> <p>Council President Houghtaling reported the Happy Dance was successful and thanked everyone who helped and attended.</p> <p>Councilor LJ Sickles reported the Falls City Summer Celebration would be Saturday July 6th.</p>

	<p>Mr. Foscoli recognized Mayor Bailey and Mr. Teal for leading by example while picking up loads around town for clean-up day. He noted their dedication to those in need and he was humbled by their example.</p> <p>Council President Houghtaling noted the time had come to discuss the Polk CDC defederalized funds. She mentioned the money was the City's, but Polk CDC manages it for us. She advised at this point the funds are debt to Polk CDC and the Council needs to decide what to do with the money. She stated the Council could decide to turn the funds over to Polk CDC and let them be the owner and the City would be in charge of how spent, or the City keep the money and manage it ourselves.</p> <p>Mr. Foscoli suggested getting some verbiage from Polk CDC for the next Council meeting.</p>
Adjourn	There being no further business the meeting was adjourned at 7:03 p.m.
<p>Read and approved this ____ day of _____ 2024.</p> <p>Mayor: _____</p> <p>ATTEST:</p> <p>City Recorder: _____</p>	

FALLS CITY CITY SPECIAL COUNCIL		MONDAY, JUNE 24, 2024
The Falls City City Council met in special session on Monday, June 24, 2024 at 5:01 p.m. in the Community Center at 320 N Main Street.		
Council Members Present: Council President Amy Houghtaling, Councilor Nick Backus, Councilor Martha Jirovec, Councilor Tony Meier, Councilor Dennis Sickles and Councilor Lori Jean Sickles.		
Staff Present: City Manager AJ Foscoli, City Recorder Jeremy Teal		
AGENDA		ACTION
Resolutions a) Resolution 09-2024		<p>Mr. Foscoli advised the supplementals reconciled some financial transactions over the last year and he conferred with Councilor Jirovec on all the changes.</p> <p>Councilor Jirovec asked about the adjustment for COVID Cares. Mr. Foscoli noted the \$65,000 would need to be spent by December. Councilor Jirovec advised the COVID Cares money should be in the beginning balance and not shown as income. Mr. Foscoli noted that adjustment would be made.</p> <p>It was moved by Council President Houghtaling to approve Resolution 09-2024 with adjustment for the COVID Cares. The motion was duly seconded by Councilor D Sickles and CARRIED with a roll call vote of 6-0 with Councilors Backus, Jirovec, Meier, D Sickles, LJ Sickles and Council President Houghtaling voting YES.</p>
Adjourn		There being no further business the meeting was adjourned at 5:10 p.m.
<p>Read and approved this ____ day of _____ 2023.</p> <p>Mayor: _____</p> <p>ATTEST:</p> <p>City Recorder: _____</p>		

Agenda

1. Call to Order

Dani called the meeting to order at 6:01PM. In attendance were Lori Jean, Laura, Chris, Dennis, Dani and TJ.

2. Pledge of Allegiance

3. Motion to Adopt the Entire Agenda

Chris made a motion to to adopt the agenda. Dennis seconded. Pass unanimously.

4. Consent Agenda - Motion Action Approving Consent Agenda Items a. April 17, 2024 Minutes
Attachments: Minutes (041724_Parks_and_Rec_Minutes.pdf)

Motion to accept minutes by Lori Jean and seconded by Chris. Pass unanimously.

5. Public Comments

Citizens may address the Committee or introduce items for Committee consideration on any matter. The Committee may not be able to provide an immediate answer or response but may direct staff to follow up on any questions raised. Out of respect to the Committee and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.

No public comments.

6. Old Business

Skate Park: TJ will be working with Martha to find and submit grants for the funding of the skatepark. The design is in but changes can still be made.

Dani is working on "trading cards" that can help fund the skatepark. They are of Bigfoot skateboarding.

On the Sunday of PRIDE there will be a pancake breakfast with proceeds going to the skatepark.

Falls Park:

The committee discuss using the donation of \$5000 to improve the park at the falls. The committee would like to see a "Welcome" sign placed near the entrance.

Picnic benches that are bolted down was another suggestion for visitors to use while keeping them from ending up in the falls.

The committee will investigate safe bbq pits that could potentially be used at the park. However, if they are not safe they will not be put in.

City Entrance:

The "Welcome" log entering Falls City is in need of improvement. Chris and TJ will look at sanding, staining and painting it prior to the Summer Celebration. The committee is in agreement that freshening up the log with flowers and possibly a rock garden around it would make it more welcoming to enter town.

7. New Business a. Summer Celebration

Summer Celebration: July 6th

Parade begins at noon with music, food, activities beginning at 12:30. There will be arts and crafts, snowcones, hotdogs and hamburgers and other fun activities.

Volunteers are still needed. Contact Laura if you are interested.

8. Correspondence, Comments and Ex-Officio Reports **NONE**

9. Committee Announcements

10. Adjourn at **6:38PM**

City of Falls City
Historic Landmark Commission
Monday June 24, 2024 at 5:30 pm
Meeting Location: 320 N Main Street Falls City

Commission Members Present

Amy Houghtaling, Paul King, Nick Backus, Guy Mack. Members absent Mike McConnell, Natascha Adams. Commission was joined by Josh Wagner, communications/videographer and Diane Beals, documentary photographer.

1) Roll Call

Chair Houghtaling called the meeting to order at 6:00 PM, took roll call.

2) Pledge of Allegiance

Chair Houghtaling led the Commission in the Pledge of Allegiance.

3) Motion to Adopt the entire Agenda

Member Backus moved and member Mack seconded **to adopt the Entire Agenda**. Motion passed 4-0-0 Ayes. Amy Houghtaling, Paul King, Nick Backus, Guy Mack.

4) Consent Agenda Motion

Member Backus moved and member King seconded **to approve minutes for 01/10/24**. Motion passed 4-0-0 Ayes. Amy Houghtaling, Paul King, Nick Backus, Guy Mack.

5) Public Comment - None

6) Old Business

a. Oral History Project

Chair Houghtaling informed the Commission that the project time period is from June 3, 2024 until June 30, 2025 and that the Commission should meet at least every other month or as needed and scheduled. The Commission will also need to provide some 'public education' about the project and present a public event, when the project is finished, to show the videos and photos. **The 'oral histories' collected need to involve Historic Landmarks of Falls City; i.e. The Falls, Staircase, City Hall, Pink Pokey (jail), First Methodist Church, High School, etc.**

Josh Wagner is to be the Project Coordinator/Videographer/Interviewer/Editor. Diane Beals will photograph interviewees and Historic Landmarks discussed. **1.** Commission members will need to contact and set up appointments with people to interview. **2.** Josh Wagner will conduct the first interviews without video taping and will decide which people will be interviewed for video recording. **3.** All interviews can/will be attended by a Commission or Community member and Josh will endeavor to recruit High School students to assist in interviews and photography. **4.** Commission will need to provide Release Form (waiver) for interviewees for us to use their words and images in the project. Josh will also ask if participants have any old photos (memorabilia) that can be incorporated in the project. **5.** Josh Wagner suggests that the final product be stored on thumb drives to be stored with various entities; local museums, City of Falls City, High School, etc. and posted to YouTube.

Chair Houghtaling and member Mack will endeavor to contact potential interviewees. First to be interviewed will be Bill Gilbert, Chair Houghtaling will arrange time/place.

7) New Business - None

8) Correspondence, Comments and Ex-Officio Report

9) Committee Announcements

Next meeting will be July 18th, 2024 in the Community Center at 5:00 pm.

9) Adjourn

Member Mack moved and Member Backus seconded **we adjourn**. Motion carried 4-0-0 Ayes. Amy Houghtaling, Paul King, Nick Backus, Guy Mack. Meeting adjourned at 6:50 pm.

_____ Historic Landmark Commissioner Chair Houghtaling

Attested: _____ Historic Landmark Committee Member

Potential Interviewees

Ron/Paulette Carey
Michael Cox
Wayne/Leotta Scott
Philip Ames
Kenny Graham
Jim Krummel
Bruce/Keith/Jim Ferguson
Karen/Steve/Tom Gilmore
Mary/Ramona Frink
Shirley McBeth
George/Mike Roberts
Alan Wade
Jack/Mary Kidd
Doug Inman
Milli Woolers (?)

Nancy Hibbs
Michael/Joey(?) McAllister
Bill Gilbert
Philip Jones
David Graham
Lois Grippin
Rick/Steve Ferguson
Bill Diehm
John/Cheryl Barton
Bonnie Overhauser (?)
Dennis/Lori/etc..Sickles
Don Poe
Julie Sutherland
Brian Dowell

There are many more I could name but I am limiting this now and we can add ,more later.

Call Volume for Falls City Volunteer Fire Dept. 2024 Calls (JANUARY-DECEMBER)

2024 MONTH	MEDICAL	PUBLIC ASSIST	MV A	STRUCTURE FIRE / FALSE ALARMS	GRASS BRUSH TREE / BURN CO	POWER LINE	SW CALLS FCFD RESPOND ON	SW ASSISTED FCFD CALLS	MO. TOTAL CALLS
JAN	16	1	1 SW	1	0	1	1	0	20
FEB	12	2	0	0	0	0	0	0	14
MAR	11	1		1	1	0	0	0	14
APR	7	0	0	0	1	0	0	0	8
MAY	11	0	0	0	1	0	0	0	12
JUNE	12	0	0	0	0	0	0	0	12
JULY									
AUG									
SEPT									
OCT									
NOV									
DEC									
YR TOTALS To Date	69	4	1	2	3	1	0	0	80

Fire Department Report for July 2024 Council Meeting:

The Fire Department is gearing up for wild land fire season that requires lots of training plus getting our gear ready. We are also completing certifications for the fire fighters for their air pack mask fit tests which is required to be done annually.

Thanks to Chief Gilbert, new Emergency Evacuation signs have been made and posted through out the building both fire and community center sides so that we are in compliance with OSHA and our insurance company.

Through a grant, we are also looking into removing brush and foliage that could be a fire hazard, or impede access to driveways or homes for our fire trucks, along city right of way roads around town. More info as this develops.

Work is progressing towards the emergency response evacuation signs, sponsored by a grant Sharon obtained. She and Bob have drove around town to determined placement areas for the signs. A map will also be made to hand out to residents showing the evacuation routes. Work is progressing on resident physical address signs for unmarked homes to help emergency crews find you when needed. So far, thanks to Jeremy for helping us get the word out, we have received 40 requests for the address signs. We are running adds again this month . If you know of someone needing a road address sign, please contact Sharon Greve or Mike Mayfield. Placements will start after we obtain placement clearance from 811 locate. Have a Safe and Happy Fourth of July!

Thank you all for the support and hard work you do for our department and community!

Prepared by Sharon Volk Greve, Assistant Chief, Falls City Fire and EMS. Cell: (503) 871-5140

May 2024 Falls City Stats

Falls City Calls for Service							
Animal	4	Crime (misc)	6	GSW	1	Susp. Activity	2
AOA	4	Criminal Mischief	1	Harassment	1	Susp. Person	2
Area Check	1	DOA	1	Message	1	Theft	3
Check Welfare	1	Domestic Dstrb	1	Noise	1	Traffic Stop	4
Citizen Contact	4	FIR	1	Prowler	1	Traffic Assist	1
Civil	11	Follow Up	1	Shots	1		

Falls City Calls for Service Total Calls for Service (county wide) Falls City % of Total Calls	54 1,553 3.5%	Of the FC Calls for Service FC Cases Cleared by Arrest Total Arrests in Falls City	2 1 3	involved crimes 50.0% clearance 6.0% of total arrests
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Total Service Calls (Polk County) Cases Cleared by arrest Total Arrests (county wide)	1,553 121 65 50	Crimes Occ 53.7%	Juvenile Arrests Juvenile Arrests (only true crimes reported here)	3 0 (county wide) (Falls City)
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City of Falls City
299 Mill Street
Falls City, OR 97344
Ph 503.787.3631

City Manager's Report July 1, 2024

Introduction

The past month has seen a good deal of activity at City Hall. We hired a Code Enforcement Officer, Stefani Burchfield, and she has hit the ground running (her Code Enforcement monthly report is part of the agenda). Having a dedicated staff person to aid residents with code complaints will significantly expedite our ability to address non-compliance issues. Stefani has been part of this community for many years, and having come back to live here, she is highly motivated to help make Falls City the best community that it can be. As we end our fiscal year, we just passed our FY 23-24 Budget Supplementals and we look forward to completing many of our ongoing projects in the next fiscal year.

Wastewater Project – The regular meetings with Strider Construction and our contract engineers are now on a bi/tri-weekly meetings as work is going full steam at the lagoon site, and soon within city limits. Most of the subcontractors are working 10-hour days in order to make sure that all of the necessary work on the lagoons will be done this summer, in order to have the “ponds” ready for leakage testing by the fall. According to the latest work schedule, construction at the school campus for the new pump station will begin the first week of July. The HDPE (High-Density Polyethylene Pipe) pipeline installation along Falls City Highway, will also begin in mid-July, once the necessary materials have been sourced (supply-chain challenges have caused delays on this portion of the project). This work will entail drilling work on the side of the road, leading to one-lane closures during the day (the road will be open at night). As the drilling construction will begin at its eastern-most point and move westward, the impact to N. Main Street should not occur until the end of July. As for the school district's ability to use the football field, the weather has so far been cooperating, so we don't currently foresee any issues with its use. Nonetheless, maintenance work is ongoing to ensure that the school district's athletic teams have the upper ballpark as a practice facility. Communication with school district staff is occurring on a weekly basis to make sure that no surprises will impact campus use.

Community Resource Center Project – The city's collaborative effort with several entities (Willamette Health Council, Polk County's Family & Community Outreach, Falls City Thrives as well as several other resident volunteers) is well into the construction phase. The Falls City Resource Center's building has been delivered and it is being worked on. We still expect the operation with service providers to begin by mid-summer, once all of the infrastructure and indoor remodeling has been finished.

Note: If you have questions/concerns, please respond to me individually by email, phone, or in person. This way we avoid violating any public meetings laws with a “reply all” response, or multiple councilors discussing on the same thread.

Republic Services Clean-Up Day – As the city has chosen to revert the annual Republic Services Clean-Up Day back at the Mill Lot, work is being done to make sure that the vacant space not being used by the Falls City Resource Center can still be used for our annual event. Security fencing is going around the building, as well as a large portion of the Mill Lot, in order to enclose city vehicles and equipment, as well as to ensure that Republic Services trucks and containers can be easily transported in and out of the lot. This decision will help community residents, who are used to the event happening at the Mill Lot, feel more comfortable in continuing to participate in this great event.

RARE Application – Our TMDL contractor is working with the RARE program staff to schedule participant interviews for the various municipal partners that will be sharing the RARE participant starting in August (for 11 months). One interview has already occurred, and the remaining ones will be done by the time the council meets. All of the candidates have excellent resumes, with unique strengths and weaknesses and any one of them will be able to fulfill the scope of work that our TMDL contractor Elizabeth Sagmiller has laid out. As mentioned before, DEQ funding will subsidize the placement of this RARE participant, and their scope of work will include components that are specific to Falls City, Monmouth & Dallas, and others that focus on region-wide goals. Once the vetting process has been completed, the Polk County cities will learn the identity of the RARE participant, and we will all prepare for their arrival in late August/early September. One way that the council can be involved in helping the RARE participant get settled would be to assist them in settling in Polk County, so if there are any reasonable living accommodations in Falls City, please don't hesitate in sharing that information.

Code Enforcement – As the Budget Committee agreed to expand the Code Enforcement budget to accommodate the possibility of having a 25% FTE Polk County Sheriff's Deputy allocated to Falls City, communication with the Sheriff is ongoing to ensure that this possibility becomes a reality. This development will allow city staff (with its dedicated part-time code enforcement officer) to follow up on code issues, including dangerous buildings and illegal trash fires.

Sincerely,



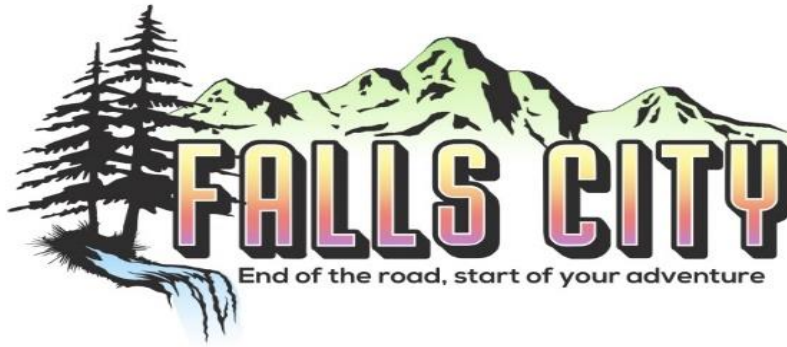
Clerk's Report

City Hall

- **Summer Celebration** will be Saturday, July 6th.
The electrical in the Fran Wilson Park has been fixed and is ready for the celebration!

Public Works

- **Smart Water Meters** will be installed July 29-31



Code Service Report June 2024

Moore, 169 Ellis St.

- Contact was made with Mr. Moore by Mgr. Foscoli in early June. A two week timeline was agreed upon to complete clean up on a handful of issues along the front of the property.
- Certified letter was returned to City Hall marked 'unclaimed'
- On June 18 contact was made with Mr. Moore by Stefani via telephone. Mr. Moore stated that his 2 weeks was not up yet, but all necessary clean ups would be done by the end of the 2 week timeline.
- We will continue to monitor

Hibbs/Rancore, 171 Ellis St.

- Contact was made with Hibbs/Rancore family on June 12. I was informed that an arrangement had been made with Bob Young to handle the clean up of the property on Ellis St.
- I reached out to Bob Young who confirmed that there was a plan in place for clean up of the property. Timeline was dependent on when he could get equipment for the work needed.
- We will continue to monitor

Miller/Mckibben 171 Dayton St

- Reached out via telephone to Mr. Miller, Mr. Mckibben and Shane Compton Contracting for information about the clean up of property. I was able to talk to Mr. Compton who informed me that he had completed all necessary work and the only thing that may still need would be one gutter along the back of the house.
- I was able to confirm what I was told by Mr. Compton.
- Will continue to monitor

Powers/ 72 N. Main St

- Made contact with homeowner via telephone on June 11. Scheduled an appointment for an in person visit to the property for the 13th.
- Walked the property with Ms. Powers and her brother and did not see any rodent activity at that time.
- Animal feed was stored properly
- Traps were noted around the chicken coop.
- Will continue to monitor

I have received 2 vehicle complaints. In the process of getting the DMV account up and running so I can run plates and VIN #'s.